



Arab American Association of Engineers and Architects

Capital Area Chapter (MD, DC and VA)
P.O. BOX 391 ASHBURN, VA 20146
<http://www.aaeadc.com/>
Email: aaeadc@aaeadc.com



Meeting Minutes

Date: 12/11/2010

Time: 1:00pm TO 4:30pm

Location: City of Fairfax Regional Library
10360 North Street, Fairfax, VA 22030.

RE: General Election Meeting

Attendees: See attached list of attendees (Annex 1)
See attached motion for AAAEA-National (Annex 2)

Next meeting: [Date]: TBD
[time]: TBD
[Location]: TBD

I. Introduction

The Executive Board (EB) for the Arab American Association of Engineers and Architects (AAAEA) in the Capital Area (Maryland, District of Columbia and Virginia) held a general meeting to discuss regular association business and to hold its annual election for the executive committee positions.

II. Agenda

1. Introduction
2. AAAEA-National motion
3. Discussion with Nominees
4. Voting
5. Election results

III. Introduction

- Meeting started at 1:50PM
- Rabih welcomed everybody and Thanked them for participating in the elections
- Rabih welcomed the new member Dr. Sam Kubba.

National Motion

- Rabih presented a motion for the DC chapter to join AAAEA-National on the scheduled Launching date of 11/11/2011
- Mo. Fridy gave an update regarding the National Steering committee work.
- Mo. is the chairman of the Automation Committee.
- Rabih is handling the career center.
- MJ is our representative in the national Structure committee

- Eissa is our representative in the national outreach committee.
- Hilal Jaber is our representative in the national fund raising committee.
- Walid asked about the process of filling up the representatives positions for the different committees.
- Rabih noted that the EC recommends several names and contacts them to check their availability, then chooses the best skilled volunteer for the required position.
- Walid noted that several people hold several positions on the local & national levels and we should be careful not to overwhelm our volunteers with work.
- Anwar asked about the National involvement in the scholarship program and student chapters.
- Rabih noted that the scholarship program and student chapters will operate on a local level only due to the localized requirements of each school.
- Sam kubba inquired if we have a local scholarship program.
- Rabih noted that we advertised for a scholarship this year, but we didn't get any applicants.
- Eissa asked about the 2010 National conference decisions and reports.
- Rabih noted that there were a lot of decisions including a motion about destructive behavior and another about contributions of the local chapters to National.
- Khalil asked for a debriefing for everybody regarding the National Conference.
- Rabih noted that a report about the conference was included in Al-Muhandes news letter.
- Rabih noted that there are a lot of advantages to joining the National association including increasing our membership pool and to be part of a larger group of people.
- Rabih also noted that this motion presented on the floor has been already agreed upon with the executive committee.
- Walid suggested that we should have reciprocity of membership between the different chapters.
- Sam Kubba asked if the Association helps young professionals in the preparation for the PE exams.
- Rabih noted that the National has video seminars for the EIT and that the education committee is responsible for preparing seminars.
- Motion was passed with no objections.

Discussion with Nominees.

- Eissa Haj-Hamad chairman of the election committee took the floor at 2:45pm.
- Eissa noted that the election committee faced some issues and they will put a recommendation letter about the issues and present it to the new Executive committee.
- Eissa presented the different positions and nominees.
 - President : Rabih Najib
 - Vice President : MJ Labban, Sae'd Rahwanji, Anwar Maharmeh
 - Secretary : Mo. Fridy
 - Treasurer : Sam Abdelfattah
 - IT officer : Abed Khaskia
- Each one of the nominees gave a short speech.
- Then the floor was open for questions and answers from the attendance.
- Eissa noted that he got 11 absentee votes by email.
- Eissa noted that before starting voting he would like to resolve the issue of a tie between the nominees. There is no specific direction in the By-laws as how to resolve if a tie between the runners arise.
- Eissa gave the attendance three options and took a vote :
 - Executive Board to select the winner.(2 votes)
 - Election Committee to select the winner (4 votes)
 - A re-vote from the people in attendance to select the winner (11 votes)
- Thirty one ballots were cast.
- The following were the results :
 - Rabih Najib : 30 votes
 - Sam Abdelfattah : 28 votes
 - Mo. Fridy : 30 votes
 - Abed Khaskis : 29 votes

- Saed Rahwanji : 15 votes
- Anwar Maharmeh : 9 votes
- MJ labban : 7 votes

Meeting Adjourned

- Meeting Adjourned at 4:10 pm.

Attachments

- Annex 1: List of Attendees.
- Annex 2: Motion for AAAEA-National

Mohammad R. Fridy
Secretary

Meeting Attendees (December 11, 2010)

No.	Name	Email Address
1	Adil Ziya	aziya@nwccllc.com
2	Ali Fadel	Ali.Fadel07@verizon.net
3	Anwar Maharmeh	Amaharmeh@gmail.com
4	Eissa Haj-Hamad	eissa_a2000@yahoo.com
5	Emad Yasin	justxdoxit@hotmail.com
6	Hilal Jaber	hilaljaber@yahoo.com
7	Hiyam Wakeem	Hiyam.Wakeem@gmail.com
8	Jamil Kabbara	jk@nwccllc.com
9	Khalil Zaied	khalil.zaied@baltimorecity.gov
10	Maged Elhelbawey	elhelbawey@verizon.net
11	Marwan Hatabeh	m_hatabeh@hotmail.com
12	Mohamad Jamal	mmj@kibart.com
13	Mohamad Labban	mjlabban@co.pg.md.us
14	Mohammad Fridy	mfridy@gmail.com
15	Ossama Abdelfattah	
16	Rabih Najib	Rabih@AlphaCorporation.com
17	Sae'd Rahwanji	srahwanji@verizon.net
18	Sam Kubba	info@jubba.com
19	Samir Alqutri	salqutri@gctonline.net
20	Thoria Hassan	thoriash@yahoo.com
21	Walid Halboni	whalboni@yahoo.com



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December 11, 2010

Dear General Assembly,

The Arab American Association of Engineers and Architects – Capital Area (AAAEA) has been working since its inception with AAAEA-Chicago and 11 other similar associations around the United States to join forces and form one National Organization that will serve as an umbrella for all chapters. The scheduled launching date is 11/11/2011 during the Grand National Conference in Chicago.

Since forming the National Association will be extremely helpful for our local chapter to have access to various resources and to expand our sphere of influence beyond our local state borders; the Executive Committee recommends that we join the national organization of the association when it is formed on November 11, 2011. The Executive Committee understands that joining the national organization will mean that we will abide with all applicable rules and regulations resulting from this new arrangement.

Yours sincerely,

Rabih Najib, PhD, PE
President,
AAAEA – Capital Area