

Nomination and Election Meeting Minutes

DATE AND TIME: November 19, 2016, 10:00 am

LOCATION: Sabra, Wang & Associates, Inc. 7055 Samuel Morse Drive, Suite 100, Columbia, Maryland 21046

INVITEES: EC/EB and all Active Members.

ATTENDEES:

Ziad A. Sabra	ZSabra@Sabra-Wang.com
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AGENDA

Meeting to discuss results of nominations and Election meeting on December 3, 2016

SUMMARY OF DISCUSSION

- Constant Contact e-mails were sent out for a one month period prior to November 7th, 2016 informing all active members about the Nominations and Election Process for the 2017 Executive Board.
- This meeting was attended by 19 active. Dr. Mohamad Shahine, who is the Chair of the Nomination and Election Committee, briefed us on the results of the nomination selection as follows:

Executive Committee:

Mohamad Jamal, President (Nominated by Ziad A. Sabra)

Abdallah Adas, Vice President (Nominated by Ziad A. Sabra)

Eissa Haj-Hamad, Treasurer (Nominated by Ziad A. Sabra)

Mohammad M. Ayyoubi, Public Relations, Virginia (Nominated by Ziad A. Sabra)

Jamileh Mogin, Public Relations, Maryland and Washington, D.C. (Nominated by Mohamad Jamal)

Secretary (None nominated and will be appointed by the newly elected Executive Board)

Standing Committee Chairs:

Dr. Rabih Najib, Chair for IT and Communications Committee (Nominated by Ziad A. Sabra)

Asma Soliman, Chair for Social Committee (Nominated by Ziad A. Sabra)

Jina Al Assadi, Chair for the Membership Committee (Nominated by Rabih Najib)

Chair of the Education and Scholarships (**None nominated and will be appointed by the newly elected Executive Board**).

- Walid Halboni who was nominated by Ziad A. Sabra, and earlier accepted the nomination, requested to excuse himself from the nomination and election due to a potential conflict of interest with his current job.
- Each of the Nominees was in attendance and gave a short presentation on their vision and plan to serve
- It was agreed that Ziad will prepare an announcement for the December 3rd meeting and will send out with an Election Ballot. (The Announcement was later prepared and e-mailed out on November 21st.)
- There was a general discussion on whether a formal election should be conducted on December 3, since we don't have more than a single nominee for any of the position. The consensus was that we don't have to do it but we agreed to run it by our Legal Counselor just to make sure we don't violate our Bylaws.
- Ziad consulted with our Legal Board member, Elias Saboura, for the correct language about the election ballot, and he advised us via e-mail that we should hold a ballot election in order to stay within the guidelines of the Bylaws.
- Ziad agreed to prepare the Announcement for the December 3rd Election Meeting. (See next page). A Ballot Form was also linked to the Announcement.

The meeting adjourned at 12:30 pm

Prepared by: Ziad Sabra on 11-22-2016

The following notice was sent out to all Active Members on November 21st, 2016



AAAEA Election Day December 3rd 2016 at 10:00 A.M.

Join us at 10:00 AM on Saturday, December 3rd to elect the candidates (confirmed nominees) for the 2017 Executive Board Members. The objective of this meeting is to confirm and elect the **Executive Committee: (President, Vice President, Secretary, Public Relations, and Treasurer) and the Standing Committee Chairs (Social, Education and Scholarships, Membership, and IT).**

As you are all aware, the nomination deadline for running for an office in AAEA for 2017 expired at midnight of November 7, 2016. The Nomination and Election Ad Hoc Committee, Chaired by Dr. Mohamad Shahine and assisted by Saed Rahwanji and Mamdouh Elsakka qualified all nominees and tabulated the results. On November 19th, the Executive Board met at the office of Sabra, Wang & Associates, Inc., at 7055 Samuel Morse Drive, Columbia, Maryland 21046 to confirm the nominees that have been recommended and nominated by various members of our Chapter. All nominees attended this meeting and presented their vision and plans for their positions, under the leadership of the 2017 elected Executive Board. As a result, the following nominees have accepted to run for the following positions:

Executive Committee:

Mohamad Jamal, President
Abdallah Adas, Vice President
Eissa Haj-Hamad, Treasurer
Mohammad M. Ayyoubi, Public Relations, Virginia
Jamileh Mogin, Public Relations, Maryland and Washington, D.C.
Secretary (**None nominated and will be appointed by the newly Elected Executive Board**)

Standing Committees:

Dr. Rabih Najib, Chair for IT and Communications Committee
Asma Soliman, Chair for Social Committee
Jina Al Assadi, Chair for the Membership Committee
Chair of the Education and Scholarships (**None nominated and will be appointed by the newly Elected Executive Board**)

Please note that there is only one nominee for each and every available position. All nominees will be officially elected/confirmed by the Nomination and Election Committee at that time (of course, after collecting the votes of those present at the meeting). An election Ballot with the positions and approved nominees will be available at the meeting.

For the convenience of those who may not be able to attend the meeting and wish to cast their vote, please use the election form which can be accessed [HERE](#).

Please note that no new nominations can be accepted at this time (or at the time election on December 3rd) since the deadline for nomination expired on November 7, 2016. Any remaining open positions will be appointed by the Executive Board after they have been elected and confirmed.

Come and join us to officially congratulate the new officers for 2017. We look forward to seeing you.

Ziad

When

Saturday December 3, 2016 from
10:00 AM to 2:00 PM EST
[Add to Calendar](#)

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[I can't make it](#)

Where

Savage Branch Library
9525 Dumess Lane
Laurel, MD 20723

