

Teleconference Meeting Minutes

DATE AND TIME: August 23, 2016 (Tuesday); Conference Call started at 8:00 pm

INVITEES: EC & EB members as well as others from Virginia and DC

ATTENDEES:

Ziad Sabra, President

Mohamad Jamal, Vice President

Eissa Haj-Hamad, Chair, Membership Committee

Mohammad Ayyoubi, Member, VA

Sae'd Rahwanji, MD Member

AGENDA:

- Gala Preparation/Gala Entertainment
- Next Teleconference Call

This was a follow up call to the Call made on August 13th. A summary of the discussion is summarized as follows:

GALA ENTERTAINMENT: Mohammad Ayyoubi (MAyyoubi@pwcgov.org) informed us that he is waiting on quotes from three Comedians. He will also coordinate with couple DJs. Saed advised Mohamad that he is available to help and will send his contact information to Mohammad. Ziad emailed Asma's contact to Mohammad as well.

Action Item: **Mohamad Ayyoubi** will provide the EC with quotes and video clips for the three comedians.

NEXT TELECONFERENCE CALL: Next call will be scheduled by Mohamad Ayyoubi once he finalizes the quotes from the entertainers.

Teleconference was adjourned at 8:20 pm

Prepared by: Ziad Sabra on 08/23/2016