

Meeting Minutes
10/04/2013
Miller Library

Attendance: Rabih Najib; Walid Halboni, Khalil Zaid, Ziad Sabra, Eissa Haj-Hamad.

- **Media:**
 - Photographer: Sam provided us with a phone number for a photographer. Eissa called her, she is busy the Gala Day. Rabih and Ziad will try to find somebody else. Last year photographer is asking \$400.00.
 - Local Media

- **Dabka:**
 - Nawras confirm with the Dabka team. They will perform after dinner.

- **Book Event:**
 - Last date to submit materials for the book is 10/11/2013.

- **Presentations and speeches:**
 - Gala Talking points: Walid will draft talking points and email it to committee for review. The Mayor talking points will be emailed to Khalil. Draft talking points For Carla was given to Eissa to email to Haitham. Bilal's talking points was emailed to Rabih and Eissa for review last week. Ziad emailed the committee Talking points and theme for the Gala two weeks ago.
 - Sam Speech: Walid will call Sam Kubba and discuss the program event. Walid will discuss with him the suggested idea to introduce an MC for the Gala this year. Ziad is willing to be as an MC.
 - AAAEA Presentation. The association projector will be used to show the presentation. Nader will prepare the presentation and Eissa will email him pictures.
 - Others

- **Sponsorships:**
 - We have six sponsorships and six companies reserved 10 tickets each.

- **Tickets:**
 - It looks like we have 150 sold.

- **Speaker Gifts:**
 - Speaker Gifts. Sinan will take care of them.
 - Others

- **Art Show:**
 - Thoria will show her work on the *Gala this year*

- **Scholarship:**
 - AAAEA will give two scholarships this year. It was decided that we will *invite both candidate to receive the scholarships during the Gala event. They do not have to buy tickets, they will be as guests.*

- **Next Meeting:**
 - Eissa will email an invitation for a conference Call this coming Thursday.