

AAAEA  
Gala Meeting  
Meeting Minutes  
9/19/2013

By: Eissa Haj-Hamad,

Attendance: Senan, Eissa, Walid, Sae'd, Nawras, Emad, Nader, Tahseen,  
Yasmeena, Adnan,

The following items were discussed:

- **Media:** This year we will be using the same arrangement as last year. Sae'd will call Mo and make all arrangements for pictures and prepare Video.
- **Dabka:** Dabka was approved. Nawras will coordinate with the Dabka team. Nawras requested 15'x20' space for the Dabka team. The Dabka team will perform for 20 to 25 minutes.
- **Book Event:** Eissa has received one more proposal for the Book Event. The Price is \$260.00 for 200 books and 16 pages each. Eissa will coordinate with Jeff and T.J. from riot Creative imaging to print the Book. Eissa will prepare the draft copy of the book, and Sae'd and Rabih will review before printing. The last date for collecting the information for the book is Oct 10, 2013.
- **Presentation:** Eissa will email information to Nader, and Nader will start preparing a presentation for the Gala.
- **Sponsorships:** Emad will try to talk with Kuwait Embassy and find out if they will sponsor the Gala this year. Nawras will talk to Qatar Embassy. Senan will talk to business owners to see if they will advertise in the Gala Book.
- **Tickets:** Nawras took 8 tickets to try to sell them. (Ticket numbers are 13353 to 13360). The picnic will be used to sell more tickets. Eissa will email the list of members in Virginia to Yasmina. Yasmina will call these members to explain the Gala and sell more tickets. Emad suggested telling the members that their name will be mentioned during the Gala if they buy tickets. Most of the attendances disagree. They suggested and it was agreed to acknowledge the Boards, Committees and members who worked and help AAAEA during the years. Sae'd suggested emailing the Board of Trustees to encourage them to come to the Gala. Tahseen to mail the tickets to Prim Engineer and Sabra after will receive the information from Rabih.

- **Speaker Gifts:** Senan will donate 4 gifts for this year speakers.
- **Art Show:** Walid will call Thoria to find out if she agrees to auction some of her arts and donate the money to AAAEA's Scholarship Program.
- **Scholarship:** Emad stated that the selection was made and two students will receive the scholarship of \$1,000 each. Information will be provided to the Board for the final approval. Emad will provide the Bio for both students to Eissa to add to the Gala Book even. By the end of this week. Emad will order the check which will be presented at the Gala Event to students. The cost of the check is +/- \$200.00.
- **Next Meeting:** The next meeting will be held next week during the picnic.