

Meeting Minutes for 06 05 2013 Meeting

Gala: The followings items were discussed:

- 1- It was decided that the Gala Committee will pick a leader in the next meeting. Eissa will lead for now up to the first committee meeting.
- 2- The Gala will be held at the same location in Maryland as last year on Oct, 26, 2013. Sae'd paid the first down payment (\$2,500) and will email the contract to the committee ASAP.
- 3- Speakers: Everyone will email potential speakers to the Executive Committee in the next 2 week. We prefer speakers related to Engineering and it will be ok to have political speakers. We just make sure they will talk about engineering and potential projects in their area. It will be good idea to find speakers from engineering companies and engineering agencies.
- 4- Next meeting will discuss Program, MC, tickets, event planning, entertainments, and any other related items.

501 c3:

- 5- The lawyer cost will be \$1,400.00, needs to pay him \$400 upfront. Nader will coordinate with Mazen and call the lawyer to explore the chance of IRS will approve us as 501 c3 or not, and to confirm the total cost to complete this process. The IRS filing fees is \$900.00. Eissa will talk to Elias to find out if we can reduce the cost by finding local lawyer to apply for us.

Picnic:

- 6- This year Picnic will be free for members. The picnic will be held on June 15 at Savage Park at I-95 and MD-32. Walid will meet with the Picnic Committee this week and report to the board by Friday. Approximately 40 members have registered to the picnic up to now. The committee names are Walid, Farah, Dalia, and Nawras.

Engineering Program:

- 7- Rabih and Khalid will coordinate with the Engineering Club of Baltimore to finalize the details for the next event at the Engineering Club. Khalid will coordinate with the speaker and email the Bio and description of the presentation to Rabih ASAP. Rabih will upload the information to the web site.

Other items:

- 8- Some of the committee chairs did not show up for any meeting this year, and they did not even pay the membership fees this year. The Board needs to discuss this and take action on this item.
- 9- Some members renew without filling the membership application. We need to make sure that all members will fill out the application when they pay the membership fees.
- 10- Most of our members do not know what is going on. We need to inform the members with all association activities by issuing the newsletter.