



Arab American Association of Engineers and Architects (AAAEA)
Maryland, Virginia and District of Columbia Area
Meeting Minutes of the Executive Board meeting on August 15, 2009
www.AAAEADC.com

The following Executive Board members of the Capital Area Chapter of the Arab American Association of Engineers and Architects (AAAEA) in the Washington, DC Metropolitan Area (Maryland, District of Columbia and Virginia); Eissa Haj-Hamad, Samir Alqutri, and Anwar Maharmeh with absentee Yousef Slatine and Mohammad Ayyoubi along with the following members Thoria Hassan, Rabih Najib, Azzam Ahmad, Ahmad Yousef, and Mohamad Labban met on Saturday, August 15, 2009 at the Fairfax County Regional Library conference room B, between 10:30 AM and 1:30 PM. Agenda for the meeting was prepared in advanced and a copy is attached as appendix 1.

Anwar Maharmeh the secretary of the chapter started the meeting by presenting the itemized agenda for the discussion. The discussion and the action items are as follows:
Technical Presentation by Mohamad Labban- ***Superpave Technology***

The implementation of Superpave technology in the United States is the Result of a \$50 million SHRP research effort that was used to develop Performance based specifications to relate laboratory analysis to field Performance. The Presentation outline is:

- A. Performance Grade (of Asphalt Binder)**
- B. Mix Size (Size of Aggregates in mm)**
- C. Design Compaction Levels (in million ESALs)**
- D. Lay Down Compaction (Reasons, Testing)**
- E. Mix ID (in the State of Maryland)**

The general meeting suppose to start after a technical presentation conducted by Mohamad Labban. At 11.0 am Mohamad Lbban starts his technical presentation for the Superpave Technology adopted in State of Maryland. There punch of question and answers exchange among the members and Mr. Labban who did present the subject very well.

A. Networking:

1. Eissa started the meeting by providing some links to a job announcement in KSA company needed the following positions in Saudi Arabia:
 - **Traffic Engineer**
 - **Bridge Utilities Engineer and others.**

2. Thoria Hassan also mentioned that Fairfax County is looking for a Director of Public Works department.
3. M.J. also mentioned that P.G. County is looking for a Traffic Engineer
4. Rabih provided update report for the next picnic and cost comparison between catering and preparing the food ourselves. It looks like catering is a much better option as it won't save us enough by doing the cooking ourselves to go with that option.
5. Samir offered to bring the piñata to help Rabih and Sa'ed
6. Rabih also included in the picnic flyers some sponsors information and three identified sponsors will help in this coming picnic
7. Samir said his company GC&T will chip in \$200, and some shirts for raffle tickets.
8. Eissa said his going to talk to his company to chip in \$0000
9. Rabih also said that he will ask Alpha Corporation to chip in \$200.
10. Anwar Maharmeh will pay 100 from his real estate company (JoBin Realty) to the picnic and also will pay 150 from any future leads from any members result in sales.

B. Business Plan

1. Eissa and Samir will prepare the business plan by the end of this month and run it by the Executive Board for review and approval.

C. Website

1. So far we did not hear from Yousef afternemours attempts.
2. Anwar suggested adopting Rabih's temporary created website, www.aaaeadc.com, and utilizing it for now. As a result the following will be done by:
 - Rabih will setup the hosting with ReadyHosting.com as he has been using their services for a long time.
 - Rabih will create individual email accounts for aa executive board members and group email accounts for the board and members.
 - Rabih will update membership application and email it to the Executive Board for approval before uploading it to the website.
 - Samir will send all previous email messages and meeting minutes to Rabih to upload into the website.
 - Eissa will send all pictures to Rabih to be uploaded into the website.

D National Conference:

1. The Board discussed who is going to the National Conference in New Jersey this coming October, and names need to be nominated to the board for review and vote before submitting them to the National association. Eissa will follow up closely with the nominees and try to come up with final names by the next conference call meetings tentatively scheduled for September 1st at 9.0 pm.

Eissa read an email from the National Conference Committee chairman with details about the upcoming conference.

D. Election Committee:

1. The Board agreed to form an election committee from the following members

Ahmad Yousef – Accepted

Waleed Halboni - Accepted

Hakim Al-Hajj (Is this supposed to be Hatim Hajj?)

Jamil Kabbara

Anwar will send email to those members asking them to confirm their acceptance.

E. Other Misc:

- 1. Rabih will change and update the agenda form and mail it to the Board.**
- 2. Anwar will setup next conference call within two weeks (targeted by Sept 1, 2009 at 9.0 pm.) And agenda will be sent to the Board within 5 days to cover the subjects.**
- 3. Create an Ad-Hoc committee from Mohamad Labban and Hatim Hajj to revise the Bylaws.**
- 4. Next seminar subject will be “Access Management and the new policy adopted by VDOT” will be conducted by Anwar Maharmeh. A flyer will follow within two weeks.**

Meeting adjourned at 1:30 PM

Secretary,

Anwar Maharmeh