



Arab American Association of Engineers and Architects (AAAEA)
Maryland, Virginia and District of Columbia Area
General Executive Board Monthly Meeting on January 10, 2009
P.O.Box 391 Ashburn, VA 20146
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The Executive Board for the Arab American Association of Engineers and Architects (AAAEA) in the Washington, DC Metropolitan Area (Maryland, District of Columbia and Virginia) met on Saturday, January 10, 2009, between 10:00 AM and 12:30 PM. Agenda for the meetings were prepared in advanced and shown in Annex 1. A total of 15 had attended the meeting in addition to the Executive Board members (Eissa Haj Hamad, Samir Alqutri, and Anwar Maharmeh).and two other Executive Board were absent (Mohammed Ayoubi and Youssef Slitine) The following summarizes the results of the discussions and decisions made as well as results of the issues from last meetings.

A. Action Items from last meeting:

The Executive Board discussion of the web site updates and had decided to assign the domain name host to Global high-Tech solutions, LLC at Beltsville, MD 20705, managed by Dr.Youssef Slitine. As indicated by this company is 80% of the works have been done, and the website will be functional in full operation within a week.

B. 2009 Membership Renewal:

The Executive Board and the other members who attended the meeting were among the first to renew their 2009 membership fees, and a new applications were filled out. Samir Alqutri collected the fees with application. Anwar had stated that a new membership list will be created and a letter will be mailed to all members reminding them of 2009 memberships' renewal as soon as possible.

C. Attract New Members:

An open discussion was established as the following:

Hussam Odeh: Introduced himself and his company, he provided a gift from his company which was a 2009 Agenda and Pens, he was helpful in providing some new ideas for attracting new members and he is willing to campaign for the association at the colleges and universities to attract students.

Samir Alqutri: Since Mohammed Ayoubi was absent, Samir Alqutri informs the attendees of the financials statues. The association has \$1875.0 and \$500 in the scholarship account.

Ibrahim Hussein: He provided some good ideas and asks if the registration can be done on line to accelerate the registration process, the answer this question was possible in the near future once the website in full working order.

Sam Abed Elfatah: He suggested doing some Seminars to attract new members. Sam recommends emphasizing on the ideas of “Word of Mouth” promoting new members. Eissa replied it’s a good idea and we are going to consider it...

Adnan Ghazzouli: Adnan suggested distributing flyers to local organizations and work places.

Farid Hamad: Fareed suggested attracting student even if we pay their membership to start with; also he suggested linking with other associations, providing News Letter.

Nader Alhajj: This is his first time to attend, he was interested in the association, he has lots of ideas and experience to share, he is going to be a good asset for the association, and he suggested some of his ideas to conduct seminars, education classes, events, and link with other professional associations.

Hatim Alhajj: As always Hatim has lots of new ideas. He suggested attracting contractors and consultants, he likes to establish a list of all leads professionals in the areas and write to them.

Samir Alqutri: Samir agreed with all the good ideas on the table, and ask for help to reach out to other associations.

Omar Jouhar: The Board welcomes Omer as new member and he appears to be a very good asset to the association. He suggested starting using mass email and targeting the association in the area.

Aous Abdo: He suggested posting the link into face book.

Anwar Maharmeh: Anwar thanks the new members, and welcomes all the new ideas, And suggested to start action with the education presentations and send a reminder for the upcoming presentation prior to next meeting. As received 3 presentations has been schedule as the following:

1-Mohammed Labban –

The Presentation will be about:

Super Pave ,the new pavements methods adopted by MD and Virginia DOTs The implementation of Superpave technology in the United States is the result of a \$50 million SHRP research effort that was used to develop performance based specifications to relate laboratory analysis to field performance.

2- **Eissa Haj-Hamad** : Project Manager services...

3-**Anwar Maharmeh:** will update the industry of the new regulation which has been adopted by VDOT “Access Management and street acceptance for the Principal Arterials starting on July 2008.

Ahmed Morsi: He suggested acting on those ideas, and he is willing to help.

Maged Elhelbawey: This is his firs meeting; he did show interest and willing to take a lead in providing guidance.

Adel Zia: He suggested providing some free tutoring service in college level to promote new members.

The president **Eissa Haj-Hamad** did summarize the meetings as the followings:

1. Members list will be updated on the web on weekly bases.
2. Email will follow this meeting to all members asking them to update their contact information's and to be limited to few lines.
3. A separate Business meeting will be schedule for networking purpose only.
4. The Executive Board and the committee will decide how to spend the money and when they need to provide some refreshments during the meetings.
5. Anwar will follow up with the website with the new assigned company.
6. Membership application will be distributed on the public places such as restaurants and colleges.
7. A follow up email will be assigned each task for each committee members.
8. Mohammed Ayoubi will provide updated list shows the 2009 paid members, and a certificate will be distributed on the next meeting for the outstanding paid members.

Samir Alqutri calls for close out thanking all attendance. And meeting adjourned at 12:30 pm

Secretary,
Anwar Maharmeh

**Arab American Association of Engineers and Architects
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VA, MD & DC Chapter
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January 10, 2009

Executive Board

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Sae'd Rahawanji

Education Committee:

Anwar Maharmeh

Financial Committee:

Hilal Jaber Ph.D.

Membership Committee:

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Sam Garbia, JR

Agenda

- **Sign in Sheet**
- **Action Items from last meeting**
- **2009 Membership**
- **Attract new members**
- **Business Networking**
- **Open Discussion and Questions**
- **Meeting Adjourn**

Annex 2

List of Persons who Attended the AAAEA General Membership Meeting on January 10 , 2008, Fairfax Regional Library, Fairfax VA.

1. Anwar Maharmeh (703)606-3386 Amaharmeh@gmail.com
2. Eissa Haj-Hamad (443)797-9926 eissa_a2000@yahoo.com
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10. **Ibrahim Hussien**
11. **Omar Jouhar**
12. **Maged Elhelbawey (703)608-9068**
13. **Adel Zia**
14. **Hussam Odeh**